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Training Level Decision-Tree: Law Enforcement

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Training Level Decision-Tree: Emergency Management

Personnel Category or Position Titles	Day-To-Day Activities	Emergency Activities	Suggested Level of Training
Administrative Officer	Office support, program support, customer inquiries, tracking schedules, payroll, timesheets	Office support, support public information efforts, re-direct media calls,	Awareness (could also be Operational depending on Agency or Department)
Section Chief (generic position could be in any discipline)	Division oversight, personnel supervision, fiscal management	Incident command, staff deployment,	Command
Program Manager (generic position could be in any discipline)	Program oversight, personnel supervision, grant writing, progress reports, division briefings	Support Operations Section	Supervisory

Training Level Decision-Tree: Communications

Personnel Category or Position Titles	Day-To-Day Activities	Emergency Activities	Suggested Level of Training
Administrative Officer	Office support, program support, customer inquiries, tracking schedules, payroll, timesheets	Office support, support public information efforts, re-direct media calls,	Awareness (could also be Operational depending on Agency or Department)
Section Chief (generic position could be in any discipline)	Division oversight, personnel supervision, fiscal management	Incident command, staff deployment,	Command
Program Manager (generic position could be in any discipline)	Program oversight, personnel supervision, grant writing, progress reports, division briefings	Support Operations Section	Supervisory

Training Level Decision-Tree: Public Administration

Personnel Category or Position Titles	Day-To-Day Activities	Emergency Activities	Suggested Level of Training
Administrative Officer	Office support, program support, customer inquiries, tracking schedules, payroll, timesheets	Office support, support public information efforts, re-direct media calls,	Awareness (could also be Operational depending on Agency or Department)
Section Chief (generic position could be in any discipline)	Division oversight, personnel supervision, fiscal management	Incident command, staff deployment,	Command
Program Manager (generic position could be in any discipline)	Program oversight, personnel supervision, grant writing, progress reports, division briefings	Support Operations Section	Supervisory

Training Level Decision-Tree: Fire Service

Personnel Category or Position Titles	Day-To-Day Activities	Emergency Activities	Suggested Level of Training
Administrative Officer	Office support, program support, customer inquiries, tracking schedules, payroll, timesheets	Office support, support public information efforts, re-direct media calls,	Awareness (could also be Operational depending on Agency or Department)
Battalion Chief	Division oversight, personnel supervision, fiscal management	Incident command, staff deployment,	Command
Program Manager (generic position could be in any discipline)	Program oversight, personnel supervision, grant writing, progress reports, division briefings	Support Operations Section	Supervisory

Training Level Decision-Tree:

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