Maryland Active Assailant Interdisciplinary Work Group

July 22, 2020
10:00 A.M. - 12:00 P.M.
Location: via Google Meet

MEETING MINUTES

Members In Attendance:

Quorum - established @ 16 members

MEETING START TIME: 10:07 a.m.

1. CALL TO ORDER
   ● Approval of Meeting Minutes from February 26, 2020
     ○ B. Rudick motion to approve
     ○ J. Pignataro seconded
     ○ All in favor, minutes approved

2. ROUND TABLE DISCUSSION
   ● Round Table discussion about your agency/region/jurisdiction in light of Covid-19 - Discuss realistic goals for the Work Group the rest of 2020, Identify trends related active assailant incidents
   ● B. Brown: MDHS
     ○ Subcommittee was/is working on emergency people tracking & recovery; working on a massive document
       ■ Focus on COVID-19 response & emergency feeding.
       ■ Formatting needs to be done
         ● Realistic goal - two months to complete subcommittee document.
         ● D. O’Croinin - suggested J. Gray to assist with templating.

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- B. Brown - will connect with J. Gray
- **M. Crisafulli: Sheriff Worcester Co.**
  - 2104 compliance checks, 2133 COVID-19 calls, 6% of time spent on this. 383 man hours spent on pandemic.
- **J. Curtis: MCAC**
  - Threat level is still very high; homicide rate is up, gun purchases are also up - associated tracking is being done.
  - Plan to stay involved.
- **G. Dietrich: APG**
  - Primarily shut down, working remotely.
  - Equipment subcommittee - no meetings have been able to be scheduled. Not able to meet during the pandemic.
    - Still work with Deputy Werhle
  - Focus - pull together documentation - G. Dietrich will focus & get to J. Gray for formatting.
  - T. Nelson - asked if G. Dietrich could assist with the web page specifically regarding equipment.
    - G. Dietrich - his schedule currently is full but reach out to him and he will help as he can.
- **J. Filer: Charles Co.**
  - Looking to submit the final product shortly.
- **T. Gordon-McCown: MHEC**
  - Representing E. Dow.
  - Working with higher education with schools that are opening as well as those working on line.
  - Focus is to help those institutions move ahead safely and within guidelines.
  - Includes training, vocational, as well as educational.
- **M. Hammond: GOCCP**
  - Remotely working; continuing grants work.
  - Review of current available grants.
- **H. Hasenpusch: AA Co PD**
  - Has been supporting the health department - security & traffic control at clinics, working with the sheriff's office at a homeless shelter, assisting DSS & school system with food distribution.
  - Training has been difficult - AAIWG is very limited at this time.
    - COVID issue during a role play training
  - Has seen an increase in firearms related crimes.
  - School resource officers have been used to assist with security.
  - Any talk about defunding school resource officers (SRO) anywhere in Maryland?
  - Comments:

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K. Parker - Nothing has been decided in Mont. Co. re: defunding but one County Council member has recommended abolishing all officers in schools - pending review for final decision.

M. Crisafulli - still retaining SRO’s

D. O’Croinin - has been asked to give legal advice re: Safe to Learn and whether it requires SROs.

J. Pignataro - MCSS is working on infograms which outline pros/cons on SROs

J. Frank - SROs - continuing security checks at school, event security & road patrol in interim; school board is in support of maintaining SROs.

K. Hession - Aug. 11, Understanding the SRO training course being provided to administrators & as well as SRO supervisors. MCSS has FY21 SRO grant ($10mm) for this year.

M. Hubbard: GOHS

- Has worked with Ray Hanna/DHS.
- Continues supporting work group efforts.

J. Jerome: MFRI & How Co. Fire/Rescue

- Have been able to meet virtually throughout COVID-19.
- Howard Co. F/R - focused on COVID incidences.
  - Running COVID calls daily
  - Call volume is down (at about 75%) from last year.
  - Managing exposure is a challenge.
  - Training has been impacted - moving quickly towards online.
  - Trainee class in session with 43 people - practicing infection control, class lasts 7 months.

B. Mueck: Planning & Preparedness

- Waiting on the website to get up & running.
- Focus of subcommittee is the web page.
- Waiting for the fall semester.

K. Parker: Mont Co. PD

- Training has been impacted by COVID
- Resumed in-service training at academy, other training is limited.
- The Special Operations Division (SOD) has been supporting patrol & acquiring PPE.

J. Pignataro/K. Hession: MCSS:

- Center has been upstaffed, staff provided tools to work remotely.
- Continuing to collect emergency plans (due by Aug.).
- Use of force data is being collected.
- Converting what training can be done to virtual for SROs.
- Working on how to move ahead with drills during COVID-19.

J. Radcliffe: MRFI

- MFRI has gone through reorganization (March)
- Jim has moved to Quality Improvement/Assurance & Compliance Officer.
- Continuing doing virtual training and are in the process of moving other classes to virtual or a hybrid of virtual/in person.
- Continuing to certify new EMTs.
- Training Committee - have met w/ Planning & Preparedness as well as the web page committee and willing to help where needed.

**B. Rudick: SSA**
- I was recently promoted to the Deputy Director of the Office of Emergency Management. In this role, I not only oversee Workplace and Domestic Violence and Active Shooter, I also oversee Continuity of Operations, Insider Threat, Emergency Operations, our Incident Command Center, and our GIS staff. I feel this can only aid in what I bring to the workgroup.
- Almost all employees working remotely.
- New policy - any employees coming in must wear a mask.
- Wish to continue to participate in the workgroup & offer help.
- B. Rudick - working to see what they can add.
- T. Nelson - any additional screening measures?
  - B. Rudick - they have not implemented thermometers at this time.

**A. Sierra: Caroline County Department of Emergency Services**
- Supported Health Dept. mid-March through July.
- Catching up on de-prioritized tasks due to COVID-19.
- Plans to continue with a workgroup.
- Training has also been a challenge - hoping to do some level of training in the fall.
  - Much of the training is done in schools which will pose an issue since some schools may not be open to allowing USSS to use their facilities (sanitizing expense, etc.).
- Hoping to get some guidance from this group.

**J. Frank: Garrett Co.:**
- Long EOC activation.
- The Emergency Planning Committee had been moving forward with drill/TTX but it was tabled.
- Hoping to get back on track.
- Have a Western MD CCTA AAR conference call coming up.
- Seen a huge increase in recreational activities.
- A lot of COVID-19 positive folks have visited.

**J. Reginaldi & T. Thompson: MEMA**
- State EOC (at Reisterstown) that has been reduced to being handled through duty officer, duty director & MJOC.
- Continue to process requests working with Dept. of Health, regular calls.
- Working with some other agencies in support.
- Thanks from MEMA for everyone’s assistance during this pandemic.

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C. Warren: MD Dept. of Disabilities:
- Operationally, staff assigned to various agencies on mutual COVID-19 projects.
- Rewriting the state’s disability plan.
- Manage complaints re: denial of support services.
- Number of commissions they are working with (e.g., Next Gen 911).

R. Hanna: DHS:
- DHS partnered with GOHS & Balt. Co. PD last week - 300 participants for an AA presentation included a Stop The Bleed presentation.
- Concern with targeting of hospitals to limit response to COVID-19; to impact critical infrastructure.
- Offered DHS support to those who need it.
- Daily push notification available if anyone wants to sign up.

K. Dietz: MDH:
- Thank you to all who have assisted MDH during the pandemic.
- Most staff on telework & admin. leave.
- Work on PPE surveys & many other COVID-19 related activities.
  - Resources will be curated and not just a laundry list.
- Plan to continue participation in the AAIWG.

3. WEBPAGE UPDATE
- J. Gray - presented on the status of the web page.
  - Staffing changes at DoIT but have updated layout, included current resources.
  - Geared to be a resource versus re-writing a guidance document.
    - Website designed as a resource - toolbox approach.
    - Will be looking for feedback post meeting.
  - Will include the material/information that the AAIWG needs to maintain for public access.
  - Governance tab - looking for input as to how much detail this should include.
  - Goal is also to keep the website maintained and up to date, as well.
  - Screenshots will be sent out for the group to review.

4. ACTIVE ASSAILANT TRAINING & DRILLS
- Discussed an opportunity to collaborate with MCSS to develop guidance on conducting active assailant training and exercises during Covid-19
- K. Hession - re: guidance on how to continue with AA drills while considering COVID-19 restrictions and how schools will be operating (virtual or physical or some combination).
  - D. Pignataro - began with tracking of fire drills and evolved into seeking to determine how trainings for AA can be continued in the COVID-19 environment.
  - T. Nelson - what is the delivery tool needed?
    - D. Pignataro - a one-page infographic.
○ J. Radcliffe - if masks & social distancing are required then while inside to proceed as normal (with masks) and then social distancing put in place once participants outside.
  ■ D. Pignataro - OSFM also supports the same idea for fire drills.
    ● Concern about how this will impact long term “second nature” of AA training.
○ T. Nelson - possibly a group to work on this project?
  ■ After developing this could be adapted to other areas such as the work place.
  ■ Goal to draft something for presentation & approval at the next AAIWG meeting.
  ■ If interested, contact L. Radja through AAIWG email.
    ● Please respond by FRIDAY, JULY 24.

5. DOCUMENTS FOR REVIEW
● Provide an overview of documents that need to be reviewed by the Work Group:
  ○ Logo Policy
    ■ D. O’Croinin - currently in a draft format - seeking review and approval.
    ■ Anyone using the logo on documents that are external has to be approved by the work group.
      ● Review would take approximately 30 days to complete
      ● Some items may need to be reviewed by the State Ethics Commission
    ■ Table vote until next meeting - lost quorum of voting members.
  ○ Field Operations Guide Field Operations Guide (FOG)
    ■ J. Gray & J. Filer gave an update.
      ● Trying to create an app format for FOG (J. Scholz).
    ■ J. Gray - minor formatting remains to be done.
      ● To get an updated version distributed next week and to vote on at the next meeting.

6. WORK PLAN UPDATES
● Review work plan status -
  ○ Had 29 objectives total
  ○ Completed 3 of 29, 15 making progress, 2 are ongoing, 9 unstarted.
    ■ 28 had due dates of July or earlier.
    ■ Some staffing changes within subcommittees
  ○ Discuss next steps for updates
    ■ J. Gray - will be reaching out to discuss goals (considering impact of COVID) and establish new due dates.
    ■ J. Gray available to help where needed.
7. ACTION ITEM REVIEW
   ● Review assigned action items discussed during the meeting
     ○ SROs opinion draft project
     ○ AA Training in schools guide in the COVID-19 environment - request for volunteers - Due 7/24/20 by Friday.
     ○ Voting at next meeting - July minutes & logo policy
     ○ FOG review/voting
     ○ Website screenshot feedback
     ○ J. Gray - reaching out to subcommittees re: objectives
   ● Expect a list of action items to come out sometime next week.
   ● Schedule next meeting - Leesa to do a Doodle poll.

8. CLOSING REMARKS & ADJOURN - MEETING END TIME: 11:38 a.m.