



**Maryland 9-1-1 Board**  
 6776 Reisterstown Road  
 Suite 207  
 Baltimore, MD 21215  
 Office: (410) 585-3108



**MINUTES**

**Public Session – March 31, 2022**

**BOARD MEMBERS IN ATTENDANCE**

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Jack Markey, County Emergency Management	Steve Souder, Public-At-Large
William Frazier, MENA	Scott Haas, PSAP Director
Julia Fischer, GIS	Al Kirchner, Public-At-Large
Michael Block, Cybersecurity	Shariff Thomas, 9-1-1 Specialist
CPT Scott Brillman, Career Fire Services	Chris McNamara, ECC
Susan Greentree, APCO	Justin Orendorff, PSAP Director
Cecilia Warren, Accessibility Needs	Colton O’ Donoghue, Jr., Phone Utility
Tony Rose, PSAP Director	Bryan Ebling, Volunteer Fire Service
Daniel Leary, Wireless Industry	

**OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE**

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Scott G. Roper, Executive Director

**BOARD MEMBERS NOT IN ATTENDANCE**

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Richard Berg, MIEMSS	Russ Strickland, MDEM
Tammy Price, PSAP Director	Major Tawn Gregory, MD State Police

**GUESTS IN ATTENDANCE**

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Walt Puller, Verizon	Josh Jack, Mission Critical Partners
James Hamilton, Worcester County	Toni Dunne, Motorola Solutions
Dan Heilman, Carousel Industries	Tenea Reddick, Baltimore City
David Shipley, Wicomico County	Diane Strong, Cecil County
Randall Cunningham, Harford County	LT Jennifer Reidy-Hall
Joe Armentrout, Prince George’s County	Jim Alfree, Queen Anne’s County
Ross Coates, Harford County	Cassandra Onley, Montgomery County
Tim Derenek, AT&T	Art Ray, Baltimore City
Robert Horne, Mission Critical Partners	Taylor Thompkins, AT&T
Brandon Blevins, Baltimore City	Tiffany Connor, Baltimore County
Jack Brown, Carroll County	Charlynn Flaherty, Prince George’s County
Gary Powell, Somerset County	Chris Woodward, Somerset County
Sean Scott, Seculore Solutions	Charleigh Holterman, Seculore Solutions
Chris Hopkins, Wicomico County	John Grisevich, Priority Dispatch
Sergeant Elliott, Salisbury PD	Kelly Sanders, Virtual Academy
JB Churchill, MD DoIT	Dawn Baldrige, Mission Critical Partners
Travis Bottiglier, Motorola Solutions	Senator Cheryl Kagan, MD Senate
Roger Bennett, Allegany County	David Glaser, AT&T

## **OPENING**

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Chairman Markey called the Public Session to order at 10:00 AM on Thursday, March 31, 2022, via Conference Bridge. Chairman Markey noted that the meeting is being live-streamed and recorded. There was a roll call of Board members, and a quorum confirmed. Chairman Markey noted that there is a closed session presentation by Queen Anne's County to update the Board about the status of Next Generation 9-1-1 on the Eastern Shore.

Delegate Hornberger, who was scheduled to update the Board about *House Bill 1286: Social Networks - Next Generation 9-1-1 and Public Service Announcements*, was not able to attend due to demands of the House of Delegates.

## **APPROVAL OF MINUTES**

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The Board reviewed the minutes for the Public Session meeting held on February 24, 2022.

**Mr. Souder made a motion to approve the minutes for February 24, 2022. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

## **FISCAL REPORT – SCOTT ROPER**

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The 9-1-1 Trust Fund balance carried over from Fiscal Year 2021 is \$11,935,513.84. The collections for Fiscal Year 2022 are \$33,812,219.89. The Board has made awards totaling \$31,806,659.17. The available 9-1-1 Trust Fund balance for this month's meeting is \$13,941,074.56.

## **EXECUTIVE DIRECTOR'S REPORT – SCOTT ROPER**

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Mr. Roper reminded the Board about the closed session scheduled for April 13, 2022 at 10:00 AM to discuss issues affecting 9-1-1 service, and plans for staffing and consolidation. Mr. Roper mentioned a 9-1-1 service issue in Frederick County, which is under investigation. Mr. Roper provided an update to 9-1-1 affecting legislation under consideration by the General Assembly. Mr. Roper reminded everyone about the deadlines for increasing 9-1-1 fees. Any increase in fees must be reported to the Comptroller of Maryland not less than 60 days before the effective date.

## **SUBCOMMITTEE REPORTS**

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### **Policy and Standards Subcommittee – Steve Souder**

The subcommittee is working on wireless outage notifications and non-service initialized wireless phones.

### **Training and Exercises – Bryan Ebling**

Mr. Ebling stated the subcommittee has met with its ECC counterpart, and will be meeting on the first and third Thursdays of each month.

### **Cybersecurity – Randall Cunningham and Michael Block**

Mr. Cunningham is working with Mr. Block to transition leadership of committee. The subcommittee is working on a tabletop exercise template, and recommendations about third party monitoring. The subcommittee would like to assemble an inventory of those using third party monitoring for cybersecurity, and will work with Mr. Roper to assemble a survey tool.

### **Technology Subcommittee –James Hamilton**

Mr. Josh Jack reported that there was a joint meeting with the ECC. They received a presentation from Network Maryland, and discussed real-time texting (RTT).

### **GIS – Julia Fischer**

Ms. Fischer reported that the Eastern Shore imagery was captured. The next steps are triangulation and validation. Counties should have the data by the end of the calendar year. She discussed a meeting with Motorola Solutions to discuss issues with JPEG 2000 imagery. She thanked Mr. Roper for quickly facilitating the meeting. Ms. Fischer also discussed waiting for MOUs from the Eastern Shore for Open Data GIS sharing.

### **Verizon Update – Walt Puller**

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Mr. Puller reported that there were no network affecting issues. The annual ALI true-up is underway.

### **Motorola Solutions Update – Toni Dunne**

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Ms. Dunne reported that there was a network monitoring issues that was non-service affecting. Howard County is live on the ESInet. Allegany County has completed its ALI migration, but voice cutover was delayed out of caution for an issue. Garrett County is scheduled to go live in the next quarter.

### **Senator Cheryl Kagan**

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Senator Kagan joined the meeting to provide a legislative update. The omnibus bill will be amended in the House of Delegates. The TDOS/DDOS bill has stalled. There will be a workgroup to study “swatting.” She provided an update to the workers’ compensation bill.

### **AT&T Update – Taylor Thompkins**

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AT&T reports that there were no network events since the last meeting. Eight counties are nearing completion, with 80 percent of the network completed. The GIS kickoff meetings have been held.

### **MACo Emergency Communications Committee (ECC) – Ross Coates**

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Mr. Coates reported the various subcommittees are working to consolidate their activities with the Board’s subcommittees.

### **Mission Critical Partners Update - Josh Jack**

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Mission Critical Partners’ updates were provided to Board members ahead of the meeting, with many items covered during subcommittee reports. Baltimore City has issued a RFI for Next Generation 9-1-1 services. The jurisdictions of the National Capital Region are live with Next Generation 9-1-1.

### **Presentation – GIS**

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Julia Fischer, JB Churchill and Dawn Baldrige presented an overview of LIDAR capture, and its application to RAY BAUMS Act requirements, and Z-Axis location technology.

**CURRENT PROJECTS FOR VOTING CONSIDERATION**

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Funding request for Project 22-236 in the amount of \$6,895.16 for Harford County's Modems for Vesta 9-1-1 Command Posts was made by Ross Coates and Randall Cunningham.

**Mr. Rose moved to fund up to \$6,895.16 for Harford County's Modems for Vesta 9-1-1 Command Posts. Ebling seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-239 in the amount of \$198,496 for Wicomico County's Emergency Dispatch Protocol Implementation for the Salisbury, MD Police Department (Secondary PSAP) was made by David Shipley and Chris Hopkins. John Grisevich and Sergeant Elliott were available to answer questions.

**Mr. Thomas moved to table this project until the May 24, 2022 public meeting to allow the counties to meet with Priority Dispatch to discuss ongoing service issues. Mr. Rose seconded the motion. Captain Brillman recused himself from the vote. All were in favor and the motion carried.**

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Funding request for Project 22-264 in the amount of \$8,970.00 for Wicomico County's 9-1-1 Phone System – PRI Integration was made by David Shipley.

**Mr. Souder moved to fund up to \$8,970.00 for Wicomico County's 9-1-1 Phone System – PRI Integration. Mr. Frazier seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-246 in the amount of \$3,995.00 for Cecil County's Critical Pre-Employment Screening Software was made by Diane Strong.

**Mr. Thomas moved to fund up to \$3,995.00 for Cecil County's Critical Pre-Employment Screening Software. Mr. Frazier and Mr. Souder seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-247 in the amount of \$10,500.00 for Carroll County's GIS Update was made by Jack Brown.

**Ms. Fischer moved to fund up to \$10,500.00 for Carroll County's GIS Update. Mr. McNamara seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-262 in the amount of \$386,000.00 for Allegany County's Cybersecurity Monitoring, Training and Response was made by Roger Bennett. Sean Scott and Charleigh Holterman were available to answer questions.

**Mr. Block moved to fund up to \$386,000.00 for Allegany County's Cybersecurity Monitoring, Training and Response. Mr. McNamara seconded the motion. Ms. Greentree recused herself from the vote. All were in favor and the motion carried.**

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Funding request for Project 22-254 in the amount of \$7,379.34 for Somerset County's Generators – Remote Monitoring was made by Gary Powell.

**Mr. Souder moved to fund up to \$7,379.34 for Somerset County's Generators – Remote Monitoring. Ms. Greentree seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-255 in the amount of \$216,000.00 for Somerset County's Cybersecurity Monitoring and Response was made by Gary Powell and Chris Woodward. Sean Scott and Charleigh Holterman were available to answer questions.

**Mr. Block moved to fund up to \$216,000.00 for Somerset County's Cybersecurity Monitoring and Response. Mr. Thomas seconded the motion. Ms. Greentree recused herself from the vote. All were in favor and the motion carried.**

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Funding request for Project 22-249 in the amount of \$6,055.00 for Montgomery County's ADORE Training Software was made by Cassandra Onley.

**Mr. Souder moved to fund up to \$6,055.00 for Montgomery County's ADORE Training Software. Mr. Frazier seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-204 in the amount of \$69,960.00 for Prince George's County's Staffing and Classification Study was made by Charlynn Flaherty.

**Mr. Thomas moved to fund up to \$69,960.00 for Prince George's County's Staffing and Classification Study. Mr. McNamara seconded the motion. Mr. Ebling was not present for the vote. All were in favor and the motion carried.**

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Funding request for Project 22-265 in the amount of \$16,340.20 for Prince George's County's Training Room Furniture was made by Charlynn Flaherty.

**Mr. Thomas moved to fund up to \$16,340.20 for Prince George's County's Training Room Furniture. Mr. Frazier seconded the motion. Mr. Ebling was not present for the vote. All were in favor and the motion carried.**

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Funding request for Project 22-266 in the amount of \$5,507.00 for Prince George's County's 100 Amp Breaker Panel was made by Charlynn Flaherty.

**Mr. Rose moved to fund up to \$5,507.00 for Prince George's County's 100 Amp Breaker Panel. Mr. McNamara seconded the motion. Mr. Ebling was not present for the vote. All were in favor and the motion carried.**

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*Queen Anne's County Project 21-107 for additional funds in the amount of \$6,732.45 was withdrawn prior to the meeting at the request of the county.*

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Funding request for Project 22-259 in the amount of \$1,110,964.24 for Baltimore County's ESInet and Next Generation Core Services Implementation and One-Year of Service, and to amend the county's 9-1-1 plan to migrate 9-1-1 service to AT&T was made by Tiffany Connor. Tim Deranek was available to answer questions.

**Mr. Rose moved to fund up to \$1,110,964.24 for Baltimore County's ESInet and Next Generation Core Services Implementation and One-Year of Service, and to amend the county's 9-1-1 plan to migrate 9-1-1 service to AT&T. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-260 in the amount of \$45,000.00 for Baltimore County's Virtual Academy Training (Five Years) was made by Tiffany Connor. Kelly Sanders was available to answer questions.

**Mr. Thomas moved to fund up to \$45,000.00 for Baltimore County's Virtual Academy Training (Five Years). Mr. Souder seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 22-263 in the amount of \$1,823,356.00 for Baltimore City’s Protocols – EPD Implementation and Combined Services was made by Tenea Reddick, Art Ray and Brandon Blevins.

**Baltimore City requested this project be tabled concurrent with Project 22-239 until May 24, 2022.**

**PRESENTATION – MOTOROLA SOLUTIONS**

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The Board received a presentation from Travis Bottiglier of Motorola Solutions regarding Vesta 9-1-1 product roadmap.

**PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL**

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- St. Mary’s County 18-151 (NG911 Implementation) March 2023
- Prince George’s County 19-147 (NG911 SME Support) February 2023
- Montgomery County 20-162 (ASAP-to-PSAP) March 2023

**Mr. Thomas made a motion to approve the extensions are read into the record. Mr. McNamara seconded the motion. All were in favor and the motion carried.**

**PROJECT EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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- Worcester County 21-099 (Protocol Training) October 2022
- Garrett County 21-131 (Console Furniture – Backup PSAP) November 2022
- Wicomico County 21-193 (Generator – Primary PSAP) February 2023
- Baltimore County 21-254 (Monitors) April 2023

**PROJECTS FOR DE-OBLIGATION OF FUNDING**

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- Queen Anne’s County 19-079 (NG911 Consulting) \$34,934.39
- Wicomico County 20-208 (Maintenance – Recurring Charges) \$26,508.68
- Charles County 21-008 (Statewide GIS Coordination) \$20.41
- St. Mary’s County 21-009 (Protocol Recertification) \$555.00
- St. Mary’s County 21-172 (Training – NENA Classes) \$597.00
- Montgomery County 21-255 (Logging Recorder Update) \$4,289.44
- St. Mary’s County 21-288 (Public Education Materials) \$1,063.75
- St. Mary’s County 21-294 (Protocol Training) \$1,960.00
- Cecil County 21-083 (CTO Training) \$439.00
- Montgomery County 22-116 (Protocol Recertification) \$35.00
- Montgomery County 22-152 (ETC-I Certification) \$162.52

**Mr. Souder made a motion to de-obligate \$70,565.19 from the listed projects. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

**PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

- St. Mary’s County 21-053 (Protocol Training) \$5,925.00
- Worcester County 21-099 (Protocol Training) \$10,310.00
- Baltimore County 22-194 (Protocol Training) \$3,540.00
- Harford County 22-235 (Chairs – 10) \$20,000.00
- St. Mary’s County 22-240 (CTO Recertification) \$120.00

➤ Harford County	22-241 (Chairs – 4)	\$8,000.00
➤ Carroll County	22-242 (ETC Manual)	\$45.00
➤ St. Mary’s County	22-244 (ETC-I Certification)	\$1,824.00
➤ Howard County	22-245 (Public Education Materials)	\$2,500.00
➤ Baltimore County	22-250 (NENA Training)	\$597.00
➤ Baltimore County	22-251 (ETC Manuals – 5)	\$225.00
➤ Queen Anne’s County	22-253 (NENA Training – 13 Sessions)	\$55,500.00
➤ Prince George’s County	22-256 (Protocol Recertification)	\$14,435.00
➤ Prince George’s County	22-257 (ETC Manuals – 5)	\$225.00
➤ Prince George’s County	22-267 (Chairs – 72)	\$124,256.16
➤ Somerset County	22-268 (Public Education Materials)	\$2,500.00

**QUEEN ANNE’S COUNTY UPDATE**

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At 2:05 PM, Mr. Kirchner made a motion for the Board to adjourn the public session and go into closed session for Queen Anne’s County to present an update to the Board for the Next Generation 9-1-1 migration on the Eastern Shore. This exception to the Open Meetings Act is permissible under the General Provisions Article § 3-305(b)(10) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans. Mr. Thomas seconded the motion. Captain Brillman, Ms. Fischer, Mr. Haas, Mr. Thomas, Mr. Souder, Mr. McNamara, Mr. Ebling, Mr. Orendorf, Mr. Frazier, Ms. Greentree, Mr. Block, Ms. Warren, Mr. Rose and Mr. Kirchner voted in favor of the motion. No one opposed the motion. The public session was adjourned at 1:57 PM. The Board reconvened on a separate conference bridge at 2:05 PM In addition to the Board members voting in favor of the motion, present during the closed session were Chairman Markey, Mr. Roper, Mr. O’Donoghue, Mr. Leary, Mr. Alfree, Mr. Deranek, Mr. Jack and Mr. Glaser. Mr. Alfree and representatives from AT&T provided a status update of the Next Generation 9-1-1 implementation on the Eastern Shore, lessons learned, and answered Board questions.

At 3:10 PM, Mr. Frazier made a motion to adjourn the closed session. Mr. Thomas seconded the motion. Captain Brillman, Ms. Fischer, Mr. Haas, Mr. Thomas, Mr. Souder, Mr. McNamara, Mr. Ebling, Mr. Orendorf, Mr. Frazier, Ms. Greentree, Mr. Block, Ms. Warren, Mr. Rose and Mr. Kirchner voted in favor of the motion. No one opposed the motion. The meeting adjourned at 3:10 PM.

Jack Markey, Chairman  
Maryland 9-1-1 Board

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")  
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

**This form has two sides. Complete items 1 – 4 before closing the meeting.**

- 1. Recorded vote to close the meeting:** Date: March 31, 2022; Time: 1:57 PM;  
Location: via Conference Bridge  
Motion to close meeting made by: Kirchner; Seconded by: Thomas  
Members in favor: Brillman, Fischer, Haas, Thomas, Souder, Markey, McNamara, Ebling,  
Orendorf, Frazier, Greentree, Block, Warren, Rose, Kirchner; Opposed: None; Abstaining:  
None; Absent: Berg, Price.
  
- 2. Statutory authority to close session (check all provisions that apply).  
This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1)\_\_\_ “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (2)\_\_\_ “To protect the privacy or reputation of individuals concerning a matter not related to public business”; (3)\_\_\_ “To consider the acquisition of real property for a public purpose and matters directly related thereto”; (4)\_\_\_ “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; (5)\_\_\_ “To consider the investment of public funds”; (6)\_\_\_ “To consider the marketing of public securities”; (7)\_\_\_ “To consult with counsel to obtain legal advice”; (8)\_\_\_ “To consult with staff, consultants, or other individuals about pending or potential litigation”; (9)\_\_\_ “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; (10) X “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; (11)\_\_\_ “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; (12)\_\_\_ “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; (13)\_\_\_ “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; (14)\_\_\_ “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.” (15)\_\_\_ “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.”

**Continued →**



3. For each provision checked above, disclosure of the topic to be discussed and the public body’s reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) <b>(10)</b>	NG911 Implementation Update on Maryland’s Eastern Shore	Public Security: 911 Network design and placement
§3-305(b) ( )		
§3-305(b) ( )		
§3-305(b) ( )		
§3-305(b) ( )		

4. This statement is made by Jack Markey, Presiding Officer.

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**WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)**

➤ For a meeting closed under the statutory authority cited above:

Time of closed session: 2:05 PM

Place: via Google Meet Conference Bridge

Purpose(s): Discussion of NG911 Implementation on Maryland’s Eastern Shore

Members who voted to meet in closed session: Brillman, Fischer, Haas, Thomas, Souder, McNamara, Ebling, Orendorf, Frazier, Greentree, Block, Warren, Rose, Kirchner

Persons attending closed session: Brillman, Fischer, Haas, Thomas, Souder, Markey, McNamara, Ebling, Orendorf, Frazier, Greentree, Block, Leary, Warren, O'Donoghue, Rose, Kirchner, Roper, Alfree, Deranek, Jack, Glaser

Authority under § 3-305 for the closed session: Public Security

Topics actually discussed: Implementation of NG911 on the Eastern Shore, including network design and locations

Actions taken: None

Each recorded vote: No votes taken

➤ **For a meeting recessed to perform an administrative function (§ 3-104):** Time: \_\_\_\_\_  
Place: \_\_\_\_\_  
Persons present: \_\_\_\_\_  
Subjects discussed: \_\_\_\_\_

(Form Rev.10/1/2018)